

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64



Fiscal Year 2017-18 Agency Budget Plan

FORM A – SUMMARY

RECURRING FUNDS (FORM B DECISION PACKAGES)	<p>My agency is submitting the following recurring decision packages listed in <u>priority order</u> (Form B): 9747, 9708, 9761, 9764, 9767, 9770, 9773,</p> <p>For FY 2017-18, my agency is (mark "X"):</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;"><input checked="" type="checkbox"/></td> <td>Requesting a net increase in recurring General Fund appropriations.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Not requesting a net increase in recurring General Fund Appropriations.</td> </tr> </table>	<input checked="" type="checkbox"/>	Requesting a net increase in recurring General Fund appropriations.	<input type="checkbox"/>	Not requesting a net increase in recurring General Fund Appropriations.		
<input checked="" type="checkbox"/>	Requesting a net increase in recurring General Fund appropriations.						
<input type="checkbox"/>	Not requesting a net increase in recurring General Fund Appropriations.						
CAPITAL & NON-RECURRING FUNDS (FORM C DECISION PACKAGES)	<p>My agency is submitting the following one-time decision packages listed in <u>priority order</u> (Form C): 9776, 9779, 9782, 9785, 9788, 9791, 9797</p> <p>For FY 2017-18, my agency is (mark "X"):</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;"><input checked="" type="checkbox"/></td> <td>Requesting capital and/or non-recurring funds.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Not requesting capital and/or non-recurring funds.</td> </tr> </table>	<input checked="" type="checkbox"/>	Requesting capital and/or non-recurring funds.	<input type="checkbox"/>	Not requesting capital and/or non-recurring funds.		
<input checked="" type="checkbox"/>	Requesting capital and/or non-recurring funds.						
<input type="checkbox"/>	Not requesting capital and/or non-recurring funds.						
PROVISOS (FORM D)	<p>For FY 2017-18, my agency is (mark "X"):</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;"><input type="checkbox"/></td> <td>Requesting a new proviso and/or substantive changes to existing provisos.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Only requesting technical proviso changes (such as date references).</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Not requesting any proviso changes.</td> </tr> </table>	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).	<input checked="" type="checkbox"/>	Not requesting any proviso changes.
<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.						
<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).						
<input checked="" type="checkbox"/>	Not requesting any proviso changes.						

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Lewis J. Swindler, Jr.	803-896-7779	LJSwindler@sccja.sc.gov
SECONDARY CONTACT:	Donald M. Lanier	803-896-7753	DMLanier@sccja.sc.gov

I have reviewed and approved the enclosed FY 2017-18 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
SIGN/DATE:		
TYPE/PRINT NAME:	Director Lewis J. Swindler, Jr.	Chief Mark Keel

This form must be signed by the department head – not a delegate.

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	9747
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Allocation of State Funds
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Provide a brief, descriptive title for this request.

AMOUNT	\$40,258
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	2016-17 Appropriations Act #0284 of 2016(Rat #0275)
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input checked="" type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
<input type="checkbox"/> Loss of federal or other external financial support for existing program.	
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	Employees
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

ACCOUNTABILITY OF FUNDS	N/A
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	There are currently no programs that could be offset to obtain funding
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	N/A
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	N/A
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

SUMMARY	<p>This is the amount of State appropriations allocated to the Academy to cover costs associated with increases in FY 2016-17 salary and related fringe benefits.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	<p>3.25 Base Pay Increase; 0.5% Retirement Rate Increase; and Health and Dental Insurance Increase</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>N/A</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

PRIORITIZATION	N/A
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	N/A
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	N/A
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	9708
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Realignment of FTE's from Other Funds to State Funds
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Provide a brief, descriptive title for this request.

AMOUNT	\$0
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	23-23-20 Created the Criminal Justice Academy and other statues established the training criteria.
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input checked="" type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	N/A
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

ACCOUNTABILITY OF FUNDS	<p>O2.1.2 & O2.2.2 – The FTE’s the Academy is requesting to transfer relates to the instructor positions and these two objectives refer to basic and advanced training.</p>
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What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	<p>There are currently no programs that could be offset to obtain funding</p>
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	<p>N/A</p>
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	<p>N/A</p>
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

SUMMARY	<p>The Academy received funding from a \$5 Surcharge which sunset June 30, 2016 and was replaced with General Funds. At the time, some of the FTE's were transferred from Other Funds to General Funds. The Academy wishes to transfer 32 additional FTE's to be paid with General Funds. This would allow the Academy to have all Class 1 Certified instructional staff paid with General Funds and allow for greater stability due to fund collection issues and uncertainty with fees and fines money.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	<p>There is no request for funding because this is also a request to realign funds from operating to personnel and employer benefits.</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>The future impact would be only at times when there is a cost of living increase or other type of increase in salary or benefits.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

PRIORITIZATION	Funds will be changed from operational funds to personal service and employer contribution funds.
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	There should be no impact on service delivery since this is a realignment of FTE's and funding is available by changing from operating to personnel and employer contributions.
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	There should be no performance measure regarding this transfer.
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	9761
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Federal Grant Fund Authorization Increase
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Provide a brief, descriptive title for this request.

AMOUNT	\$101,000
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	Grants are provided by National Highway Traffic Safety Administration (NHTSA) to SC Department of Public Safety and SC Criminal Justice Academy is a sub-recipient.
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input checked="" type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	Employee Salaries, Fringes, Vendors
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

ACCOUNTABILITY OF FUNDS	<p>O2.1.2 – Increase the number of Basic Law Enforcement Officers graduating and receiving certification. These funds are used for Traffic Safety programs and Drug Recognition Expert (DRE) seminars and training sessions.</p>
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	<p>There are currently no programs that could be offset to obtain funding</p>
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	<p>N/A</p>
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	<p>N/A</p>
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

SUMMARY	<p>The Academy currently has authorization for \$500,000 for Federal Grants. Based upon the grants authorized for the upcoming Federal year, the total awarded was \$412,370 for the Traffic Safety grant and \$188,591 for the Drug Recognition grant for a total of \$600,961. This request is a formal request in increased authorization spending.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	<p>The amount of the increase in spending authorization was based on the increase in the award amount on the two grants used by the Agency. Current authorization is \$500,000 and the increased award amount is \$600,961.</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>The State should not have any future impact on operating budgets unless these grants are canceled in which case, for the programs to be continued, they would have to revert to either General Funds or Other Funds.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

PRIORITIZATION	<p>These are Federal funds and if spending authority is not granted, it would restrict the amount available for spending on the two programs.</p>
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	<p>The amounts available would allow the Academy to invest more by increasing the number of officers participating in the various training programs.</p>
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	<p>The outcome would allow more officers to participate in the training programs offered by the utilization of these Federal Funds – Traffic Safety and Drug Recognition.</p>
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	9764
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Instructor Salary Realignment
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Provide a brief, descriptive title for this request.

AMOUNT	\$246,695
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	23-23-20 Created the Criminal Justice Academy and other statues established the training criteria.
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input checked="" type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	Instructional Staff
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

ACCOUNTABILITY OF FUNDS	<p>O2.1.2 & O2.2.2 – The FTE’s the Academy is requesting to realign the salaries for the instructor positions and these two objectives refer to basic and advanced training.</p>
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What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	<p>There are currently no programs that could be offset to obtain funding</p>
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	<p>N/A</p>
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	<p>The Academy receives the majority of its funding from Fees & Fines revenue which has been declining for the past few years. If this funding source were to return to its previous levels, some of the funding would be available for this project.</p>
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

SUMMARY	<p>Currently the Academy attempts to hire instructors who minimally have a Class 1 certification, completed 4 years of college, Basic Instructor certification, at least 5 years law enforcement experience and additional certifications in their instructional field. Given these requirements, the Academy is having a difficult time attracting viable candidates as well as experiencing a loss of instructors who have taken jobs in other law enforcement agencies with higher pay. The issue of stagnant compensation options with no structured pay advancement for existing staff is a problem when attempting to attract new employees and retain current staff.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	<p>Based on current staffing levels and years of experience, the base salary was increased to a minimum of \$45,000 with additional step increases based upon the experience level and program responsibilities. Other than the base salary adjustment, additional staff salaries were realigned due to compression issues (worksheets attached).</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>There would be only minimal impact on future budgets if this request is honored based on a salary adjustment based on years of experience and program responsibilities which could probably be absorbed in the current budget.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

PRIORITIZATION	<p>If no sufficient funds are available to meet this need, the Academy would continue to hire replacement staff as employees leave for higher paying positions in other law enforcement agencies and the Academy would have to use less qualified instructors.</p>
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	<p>The impact of this proposal would be to maintain a consistent instructional staff with minimal turnover which would save funds by not having to continually hire and train new instructors.</p>
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	<p>The outcome would be evaluated based on the stability of the instructional staff compared with the continual turnover that is currently being experienced.</p>
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	9767
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Law Enforcement Psychological Screening
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Provide a brief, descriptive title for this request.

AMOUNT	\$550,400
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	23-23-40 outlines the requirements of training and certification for all Law Enforcement Officers in South Carolina. For the FY 2015-2016 session, bills were introduced in both Houses to codify psychological testing for potential Law Enforcement Officers. H4428; H4468; S0958
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input checked="" type="checkbox"/> Proposed establishment of a new program or initiative.
<input type="checkbox"/> Loss of federal or other external financial support for existing program.	
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	These funds would be disbursed to each agency as reimbursement for payments made to the certified psychologist or psychiatrist.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

ACCOUNTABILITY OF FUNDS	<p>O2.1.2 – Increases in the numbers of Basic Law Enforcement Officers graduating and receiving certification. Having to pass a psychological screening prior to being hired by an agency would eliminate some of the candidates who are not suited for law enforcement careers.</p>
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What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	<p>There are currently no programs that could be offset to obtain funding.</p>
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	<p>No available matching funding</p>
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	<p>An alternative method would be to not reimburse the agencies utilizing the psychological services by requiring the individual agencies to use their own funding. This alternative would not be available to many agencies due to their already tight budgets.</p>
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

SUMMARY	<p>While some agencies require some type of psychological testing prior to hiring an officer, many have no such requirement to determine if an applicant is suited for the job. This program will provide a mechanism to enable agencies to acquire a psychological screening of applicants during the conditional offer phase of the hiring process to ensure suitability for employment before the individual is hired. This request may require enabling legislation to make this mandatory.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	<p>There are 1,120 slots available for Basic Law Enforcement training each year. Once initial training is begun, normally there is a 20% failure rate. If prior to granting a slot for a candidate, they are required to pass the screening, there would be a potential of having at least a 10% failure rate. Therefore, if the rates remain constant, it would be necessary to test an average of 1,456 potential students. The cost for each test screening is \$350 with a total cost of \$509,600 to be reimbursed. This would also necessitate one clerical FTE to handle the administrative duties with a salary of \$30,000 and fringes of \$10,800. Total cost if the \$509,600 + \$30,000 + \$10,800 = \$550,400.</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>Due to the number of students entering the Academy annually, these figures should remain fairly constant unless there is an increase in the cost of the individual testing process.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

PRIORITIZATION	<p>If funding is not available, the Academy would continue with the current system which does not ensure that all candidates are being adequately screened prior to attending the Academy and receiving certification.</p>
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	<p>This package is intended to ascertain if a potential law enforcement officer candidate is suited for a law enforcement career thereby saving the hiring agency funds from hiring and paying an officer who is not suitable and saving the Academy funding by not having to expend resources training someone who is unsuitable.</p>
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	<p>The outcome of this initiative is to fill the law enforcement ranks with officers who have not only the training to do the job but the proper temperament and attitude as well. Effectiveness will be determined by monitoring law enforcement and civilian contacts for law enforcement behavior and demeanor.</p>
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	9770
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Mobile Training Teams
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Provide a brief, descriptive title for this request.

AMOUNT	\$1,209,952
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	23-23-50 and Regulation 38-013 require a minimum of 40 hours of Continuing Law Enforcement Education Credits in order to maintain their certifications every subsequent 3 year period from the start of their initial certification.
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	(Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/>	(Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/>	(Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Related to a Non-Recurring request – If so, Decision Package # <u>9779</u>
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience.
	<input type="checkbox"/>	Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/>	Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/>	Non-mandated program change in service levels or areas.
	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative.
<input type="checkbox"/>	Loss of federal or other external financial support for existing program.	
<input type="checkbox"/>	Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	Employees working on the Mobile Training Team, Vendors
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

ACCOUNTABILITY OF FUNDS	<p>O2.2.2 – Increasing the advanced training classes stressing contemporary issues with an addition of the Mobile Training Team model. This enables the Academy to address many issues related to law enforcement in specific and general areas to be able to measure on-going compliance and competence with critical skills essential to operational success.</p>
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What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS There are currently no programs that could be offset to obtain funding.	<p>There are currently no programs that could be offset to obtain funding.</p>
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	<p>No available matching funding</p>
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	<p>The Academy receives the majority of its funding from Fees & Fines revenue which has been declining for the past few years. If this funding source were to return to its previous levels, some of the funding would be available for this project.</p>
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

SUMMARY	<p>Too often, law enforcement officers demonstrate behavior that is not consistent with the knowledge, skills, and abilities they were required to learn and demonstrate when they attended the Academy for initial certification. As time lapses between initial training and field operations there is a concern that some knowledge, skills and abilities might be forgotten or altered. Providing training that refocuses the officers on training objectives that are critical to ensuring best practices as they relate to street level operations will improve service and officer safety.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	<p>Salaries and Fringes for 4 – four man (instructor) teams (one team per region), one Unit supervisor, and one Administrative Assistant - \$1,134,000 (18 FTE's) and annual travel and per diem cost of \$75,952.</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>The only future cost anticipated with this program would be a rotation on the replacement of the vehicles. Based on the cost of the vehicles, the cost could be absorbed by the fees and fines revenue stream if it does not continue to diminish.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

PRIORITIZATION	<p>If funding is not available, the Academy would continue with the current system which does not ensure that all law enforcement officers do not have on-going reviews of tactics, procedures and social interaction skills that are required to be successful in today's environment.</p>
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	<p>This refresher training will be conducted during the third year of each officer's recertification cycle to ensure the officers are utilizing best practice and procedures. Additionally, any new trends or concerns which are occurring with the law enforcement community will be addressed. (The regions and number of officers to be trained annually attached).</p>
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	<p>The benefit of this program is the ability of the Academy to receive direct feedback from the line officers in the field during the training events in order to review current curriculum or create new curriculum that is needed to address identified training needs.</p>
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	9773
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Expansion of Training
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Provide a brief, descriptive title for this request.

AMOUNT	\$964,840
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	23-23-20 Created the Criminal Justice Academy and other statues established the training criteria.
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	(Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/>	(Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/>	(Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Related to a Non-Recurring request – If so, Decision Package # <u>9782</u>
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience.
	<input type="checkbox"/>	Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/>	Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/>	Non-mandated program change in service levels or areas.
<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative.	
<input type="checkbox"/>	Loss of federal or other external financial support for existing program.	
<input type="checkbox"/>	Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	Instructional Staff, Kitchen Staff and Inmate Workers through Salaries and Fringes. Vendors would receive the remainder due increase in food and lodging expenses.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

ACCOUNTABILITY OF FUNDS	<p>O2.1.2 – Increases in the numbers of Basic Law Enforcement Officers graduating and receiving certification. The expansion of this training would allow more practical applications that officers may encounter on a daily basis.</p>
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What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	<p>There are currently no programs that could be offset to obtain funding.</p>
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	<p>No available matching funding</p>
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	<p>The Academy receives the majority of its funding from Fees & Fines revenue which has been declining for the past few years. If this funding source were to return to its previous levels, some of the funding would be available for this project.</p>
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

SUMMARY	<p>The Academy will expand the Basic Law Enforcement program from 12 to 15 weeks. This would allow more time for training that addresses interpersonal communication skills, de-escalation, cultural awareness and situational training exercises to reinforce application of this training as well as best practice in tactics and procedures. A new instructor group called the Practical Applications Unit will be created with the sole responsibility of expanding and facilitating the situational training for students ensuring the students can apply what they have been taught.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	<p>Salaries and Fringes for the kitchen staff (5 FTE's) is \$217,000; pay for inmate workers in the kitchen is \$40,000; salaries and fringes for instructor staff is \$336,000; and cost for additional food and lodging materials for the students is \$371,840.</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>The future impact would be only at times when there is a cost of living increase or other type of increase in salary or benefits. Other potential impacts could result based upon the cost of raw food products.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

PRIORITIZATION	<p>If funding is not available, the Academy would continue with the current system which does not ensure that all law enforcement officers do not have on-going reviews of tactics, procedures and social interaction skills that are required to be successful in today's environment.</p>
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	<p>These additional three weeks of training will be a gauge to ensure the officers are utilizing best practice and procedures. Additionally, any new trends or concerns which are occurring with the law enforcement community will be addressed.</p>
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	<p>The benefit of this program is the ability of the Academy to receive direct feedback from the line officers in the field during the training events in order to review current curriculum or create new curriculum that is needed to address identified training needs.</p>
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

DECISION PACKAGE	9776
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	IT Equipment Required for DIT & CJIS Security
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Provide a brief, descriptive title for this request.

AMOUNT	\$192,000
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How much is requested for this project in FY 2017-18?

BUDGET PROGRAM	IV. Non-recurring Appropriations
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Identify the associated budget program(s) by name and budget section.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input checked="" type="checkbox"/> IT Technology/Security related
	<input checked="" type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Recurring request – If so, Decision Package # _____
	<input type="checkbox"/> Capital Request
	<input type="checkbox"/> Included in CPIP – If so, CPIP Priority # _____
	<input checked="" type="checkbox"/> Non-recurring request for funding
<input type="checkbox"/> Non-recurring request for authorization to spend existing cash/revenue	

SUMMARY	<p>The Academy's network is aging and needs to be modernized to be in line with DIS and CJIS requirements for security. The current core switch is at the end of its life and should be replaced; the storage arrays (3) are more than eight years old and beginning to fail. These don't offer encryption, which is required to meet CJIS and DIS policy dictates. The Academy's Wireless LAN Controller is maxed on the number of access points it can manage and many of the current access points are end of support and should be replaced. New access points should be added to provide better coverage in the classroom, range and office areas.</p>
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Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

CLASSIFICATION OF FUNDS	This is a standalone one-time request for non-recurring funds.
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Is this request in support of a capital project or is it in support of other non-recurring expenditures? If this request is for a capital project, is it included in the agency's CPIP (please include CPIP year and priority)? How does this project rank in priority to all other nonrecurring agency requests?

MATCHING FUNDS	N/A
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES	The Academy receives the majority of its funding from Fees & Fines revenue which has been declining for the past few years. If this funding source were to return to its previous levels, there would be sufficient funding for this project.
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What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY	N/A
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS	N/A
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

DECISION PACKAGE	9779
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Clothing & Equipment for Mobile Training Teams
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Provide a brief, descriptive title for this request.

AMOUNT	\$270,869
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How much is requested for this project in FY 2017-18?

BUDGET PROGRAM	IV. Non-recurring Appropriations
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Identify the associated budget program(s) by name and budget section.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Related to a Recurring request – If so, Decision Package # <u>9770</u>
	<input type="checkbox"/>	Capital Request
	<input type="checkbox"/>	Included in CPIP – If so, CPIP Priority # _____
<input checked="" type="checkbox"/>	Non-recurring request for funding	
<input type="checkbox"/>	Non-recurring request for authorization to spend existing cash/revenue	

SUMMARY	<p>This request is to equip the outfit and equip the personnel comprising the mobile training teams. The combined cost for outfitting each team member and their supervisor is \$51,255; the cost for vehicles for travel is \$130,000 and the amount needed to upgrade and refurbish potential office space is \$89,614.</p>
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Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

CLASSIFICATION OF FUNDS	This is a standalone one-time request for non-recurring funds.
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Is this request in support of a capital project or is it in support of other non-recurring expenditures? If this request is for a capital project, is it included in the agency's CPIP (please include CPIP year and priority)? How does this project rank in priority to all other nonrecurring agency requests?

MATCHING FUNDS	N/A
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES	The Academy receives the majority of its funding from Fees & Fines revenue which has been declining for the past few years. If this funding source were to return to its previous levels, there would be sufficient funding for this project.
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What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY	N/A
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS	N/A
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

DECISION PACKAGE	9782
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Clothing & Equipment for BLE Expansion
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Provide a brief, descriptive title for this request.

AMOUNT	\$ 41,875
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How much is requested for this project in FY 2017-18?

BUDGET PROGRAM	IV. Non-recurring Appropriations
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Identify the associated budget program(s) by name and budget section.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Related to a Recurring request – If so, Decision Package # <u>9773</u>
	<input type="checkbox"/>	Capital Request
	<input type="checkbox"/>	Included in CPIP – If so, CPIP Priority # _____
<input checked="" type="checkbox"/>	Non-recurring request for funding	
<input type="checkbox"/>	Non-recurring request for authorization to spend existing cash/revenue	

SUMMARY	<p>This request is to equip the outfit and equip the personnel in conjunction with the expansion of the Basic Law Enforcement Training. The amount required for outfitting the instructors and their supervisor is \$15,075 while the cost for additional kitchen equipment and utensils is \$26,800.</p>
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Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

CLASSIFICATION OF FUNDS	This is a standalone one-time request for non-recurring funds.
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Is this request in support of a capital project or is it in support of other non-recurring expenditures? If this request is for a capital project, is it included in the agency's CPIP (please include CPIP year and priority)? How does this project rank in priority to all other nonrecurring agency requests?

MATCHING FUNDS	N/A
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES	The Academy receives the majority of its funding from Fees & Fines revenue which has been declining for the past few years. If this funding source were to return to its previous levels, there would be sufficient funding for this project.
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What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY	N/A
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS	N/A
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

DECISION PACKAGE	9785
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Physical Security Upgrade
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Provide a brief, descriptive title for this request.

AMOUNT	\$273,329
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How much is requested for this project in FY 2017-18?

BUDGET PROGRAM	IV. Non-recurring Appropriations
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Identify the associated budget program(s) by name and budget section.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Recurring request – If so, Decision Package # _____
	<input checked="" type="checkbox"/> Capital Request
	<input checked="" type="checkbox"/> Included in CPIP – If so, CPIP Priority # <u>1</u>
<input checked="" type="checkbox"/> Non-recurring request for funding	
<input type="checkbox"/> Non-recurring request for authorization to spend existing cash/revenue	

SUMMARY	<p>This request is to upgrade the security in the receptionist's area as well as gain the ability to secure the two sets of doors immediately behind the receptionist, thus limiting general access to the Academy until properly cleared. Additionally, there are numerous gaps in our security surveillance camera coverage which we propose to close with the installation of additional surveillance cameras throughout the entire campus which encompasses some 293 acres.</p>
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Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

CLASSIFICATION OF FUNDS	<p>This is a standalone one-time request for non-recurring funds.</p>
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Is this request in support of a capital project or is it in support of other non-recurring expenditures? If this request is for a capital project, is it included in the agency's CPIP (please include CPIP year and priority)? How does this project rank in priority to all other nonrecurring agency requests?

MATCHING FUNDS	N/A
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES	<p>The Academy receives the majority of its funding from Fees & Fines revenue which has been declining for the past few years. If this funding source were to return to its previous levels, there would be sufficient funding for this project.</p>
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What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY	N/A
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS	N/A
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

DECISION PACKAGE	9788
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	HVAC Upgrade
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Provide a brief, descriptive title for this request.

AMOUNT	\$659,853
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How much is requested for this project in FY 2017-18?

BUDGET PROGRAM	IV. Non-recurring Appropriations
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Identify the associated budget program(s) by name and budget section.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Recurring request – If so, Decision Package # _____
	<input checked="" type="checkbox"/> Capital Request
	<input checked="" type="checkbox"/> Included in CPIP – If so, CPIP Priority # <u>2</u>
<input checked="" type="checkbox"/> Non-recurring request for funding	
<input type="checkbox"/> Non-recurring request for authorization to spend existing cash/revenue	

SUMMARY	<p>With funds granted by the Legislature in recent years, we have overhauled the HVAC systems in the main Academy building and three of our oldest dorms. This request is to upgrade the HVAC systems in Buildings #8, #10, #11, & #12. Each of these large buildings dates from the mid-1980's and the HVAC systems have exceeded their life expectancy.</p>
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Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

CLASSIFICATION OF FUNDS	This is a standalone one-time request for non-recurring funds.
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Is this request in support of a capital project or is it in support of other non-recurring expenditures? If this request is for a capital project, is it included in the agency's CPIP (please include CPIP year and priority)? How does this project rank in priority to all other nonrecurring agency requests?

MATCHING FUNDS	N/A
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES	The Academy receives the majority of its funding from Fees & Fines revenue which has been declining for the past few years. If this funding source were to return to its previous levels, there would be sufficient funding for this project if it were spread over several years.
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What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY	N/A
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS	N/A
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

DECISION PACKAGE	9791
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Dining Hall Furniture
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Provide a brief, descriptive title for this request.

AMOUNT	\$51,975
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How much is requested for this project in FY 2017-18?

BUDGET PROGRAM	IV. Non-recurring Appropriations
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Identify the associated budget program(s) by name and budget section.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Recurring request – If so, Decision Package # _____
	<input type="checkbox"/> Capital Request
	<input checked="" type="checkbox"/> Included in CPIP – If so, CPIP Priority # <u>3</u>
<input checked="" type="checkbox"/> Non-recurring request for funding	
<input type="checkbox"/> Non-recurring request for authorization to spend existing cash/revenue	

SUMMARY	<p>The current dining hall furniture is 27 years old and due to continuous use by staff and students, it is need of replacement.</p>
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Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

CLASSIFICATION OF FUNDS	<p>This is a standalone one-time request for non-recurring funds.</p>
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Is this request in support of a capital project or is it in support of other non-recurring expenditures? If this request is for a capital project, is it included in the agency's CPIP (please include CPIP year and priority)? How does this project rank in priority to all other nonrecurring agency requests?

MATCHING FUNDS	<p>N/A</p>
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES	<p>The Academy receives the majority of its funding from Fees & Fines revenue which has been declining for the past few years. If this funding source were to return to its previous levels, there would be sufficient funding for this project.</p>
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What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY	<p>N/A</p>
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS	<p>N/A</p>
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

DECISION PACKAGE	9797
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Paving Project
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Provide a brief, descriptive title for this request.

AMOUNT	\$520,905
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How much is requested for this project in FY 2017-18?

BUDGET PROGRAM	IV. Non-recurring Appropriations
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Identify the associated budget program(s) by name and budget section.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Recurring request – If so, Decision Package # _____
	<input checked="" type="checkbox"/> Capital Request
	<input checked="" type="checkbox"/> Included in CPIP – If so, CPIP Priority # <u>4</u>
<input checked="" type="checkbox"/> Non-recurring request for funding	
<input type="checkbox"/> Non-recurring request for authorization to spend existing cash/revenue	

SUMMARY	<p>The parking areas of the Academy have not been resurfaced since construction in 1972 with the exception of the main entrance and one parking lot. The remaining lots are currently asphalt which is cracked, broken and developed potholes. Two of the parking lots are comprised of gravel and are being utilized due to growth over the years.</p>
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Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

AGENCY NAME:	South Carolina Law Enforcement Training Academy		
AGENCY CODE:	N20	SECTION:	64

CLASSIFICATION OF FUNDS	<p>This is a standalone one-time request for non-recurring funds.</p>
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Is this request in support of a capital project or is it in support of other non-recurring expenditures? If this request is for a capital project, is it included in the agency's CPIP (please include CPIP year and priority)? How does this project rank in priority to all other nonrecurring agency requests?

MATCHING FUNDS	N/A
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES	<p>The Academy receives the majority of its funding from Fees & Fines revenue which has been declining for the past few years. If this funding source were to return to its previous levels, there would be sufficient funding for this project if it were spread over several years..</p>
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What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY	N/A
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS	N/A
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

FORM E – 3% GENERAL FUND REDUCTION

DECISION PACKAGE	9800
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Agency General Fund Reduction Analysis
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Provide a brief, descriptive title for this request.

AMOUNT	\$126,272
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What is the General Fund reduction amount (minimum based on the FY 2016-17 recurring appropriations)? This amount should correspond to the decision package's total in PBF.

METHOD OF CALCULATION	The 3% General Fund reduction was calculated based on the FY 2016-17 recurring appropriations as provided to the Agency by the Department of Administration in their spreadsheet.
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Describe the method of calculation for determining the reduction in General Funds.

ASSOCIATED FTE REDUCTIONS	The Agency would be required to reduce the number of FTE's by two.
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How many FTEs would be reduced in association with this General Fund reduction?

PROGRAM/ACTIVITY IMPACT	One of the requests from the Agency this year is to realign the Instructor position FTE's from Other Funds to General Fund. This would allow for more stability with the instructional staff due to collection issues and uncertainty with fees and fines money. If no further adjustments are made, the reduction of these two FTE's could possibly disrupt some classes or lead to cancellation of some advanced classes.
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What programs or activities are supported by the General Funds identified?

AGENCY NAME:	South Carolina Law Enforcement Training Council		
AGENCY CODE:	N200	SECTION:	64

SUMMARY	<p>General Funds comprise 31.3% of the Academy’s budget with the remaining amounts being funded by Other Funds and Federal Funds. To prevent having to curtail any of the instructional processes, the personnel utilizing the two eliminated General Fund FTE positions would have to be transferred to vacant positions (if available and reclassified) funded through Other Funds. The additional offset of this change would consist of reducing expenditures for operational cost including preventative maintenance or maintenance upgrades.</p>
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations.